

## ALT/AMT LEADERSHIP COMPETENCIES CHECKLIST

ALT/AMT LEADERSHIP COMPETENCIES	HOW I'M DOING – SELF ASSESSMENT				SELF	AGREED IMPROVEMENT ACTIONS WITH AD
Timely and constructive 1:1's with Direct Reports	Rarely 1	2	3	4	Always 5	1.
Regular Team Meetings	1	2	3	4	5	
Safety walks, toolbox, monthly share – visible and walking the floor	1	2	3	4	5	
Communicating and sharing key decisions/plans with team	1	2	3	4	5	2.
90-day planning sessions with team – planning and prioritising	1	2	3	4	5	
Organisation charts, roles and responsibilities/matrix in place and updated	1	2	3	4	5	
Performance management and reward and recognition being undertaken on a timely basis	1	2	3	4	5	3.
Collaborative relationships with your peers	1	2	3	4	5	
Proactively dealing with problems and frustrations	1	2	3	4	5	
Empowerment of team – clear delegations, approvals and issue resolution processes in place	1	2	3	4	5	4.
Regular communication of the Big Picture of the Alliance	1	2	3	4	5	
Role model, advocate and represent your team at ALT	1	2	3	4	5	
Support innovation and creativity	1	2	3	4	5	5.
Drive operational excellence initiatives in your team	1	2	3	4	5	
Proactive management of risks and opportunities	1	2	3	4	5	